

**Jersey County Health Department**  
**1307 State Hwy. 109**  
**Jerseyville IL 62052**  
**Phone (618) 498-9565**

(Official Use Only)

Permit # \_\_\_\_\_

Permit Issued \_\_\_\_\_

Date Received \_\_\_\_\_

Amount Paid \_\_\_\_\_

Check # or Cash \_\_\_\_\_

**Application for Temporary Food Service Sanitation Permit**

As prescribed in the Jersey County Food Sanitation Ordinance, the undersigned makes application for a permit to operate a temporary food service establishment in Jersey County, State of Illinois.

- Applying for:
- Single Temporary Permit - One event only
  - Multiple Temporary Permit - Multiple events (not to exceed 4)
  - Farmer's Market
  - Cottage Food Operations (Complete pages 3 – 4)

Name of Temporary: \_\_\_\_\_

Mailing Address: \_\_\_\_\_  
(P.O. Box/Street) (City) (State) (Zip)

Contact Person: \_\_\_\_\_  
Phone: \_\_\_\_\_

Email: \_\_\_\_\_  
\_\_\_\_\_

Food items to be served: \_\_\_\_\_  
\_\_\_\_\_

List all events that you intend to operate at this year. (Use additional paper if necessary.)

	<u>Event Name(s)</u>	<u>Date(s) of Event</u>	<u>Location</u>
1.	_____	_____	_____
-	_____	_____	_____
2.	_____	_____	_____
-	_____	_____	_____
3.	_____	_____	_____
-	_____	_____	_____

<b>Check One:</b>	
<input type="checkbox"/>	Cottage Food Operations..... \$25.00
<input type="checkbox"/>	Farmer's Market..... \$25.00
<input type="checkbox"/>	Temporary permit fee (For-profit stands only)..... \$50.00
<input type="checkbox"/>	Multiple temporary permit fee (For-profit stands only)..... \$75.00
<input type="checkbox"/>	Does your organization/owner hold an annual Jersey County Food Service Sanitation Permit? <input type="checkbox"/> Yes <input type="checkbox"/> No
If yes, permit fee is waived.	

I affirm that the above information is true to the best of my knowledge and belief, and that I have read and agree to abide by the Jersey County Temporary Food Service Guidelines.

Applicant's Signature: \_\_\_\_\_  
Date: \_\_\_\_\_

*Return completed application and fee to the Jersey County Health Department at least 14 days prior to event.*

## **DEFINITIONS**

### **Temporary - \$50 for a temporary event**

For individual temporary food stands that operate at events in Jersey County more than three (3) days and to a maximum of fourteen (14) days in connection with a single event or celebration.

### **Multiple Temporary - \$75 for multiple events**

For individual temporary food stands that operate at multiple events in Jersey County.

### **Farmer's Market - \$25 (Same farmer's market location not to exceed 24 weeks)**

For individuals operating at a farmers market (individuals selling only whole fruits, grains and vegetables are exempt).

### **Cottage Food Operations - \$25 (See attached forms that must be completed.)**

**Permit Issuance and Fee Exemptions**

\*Permit Issuance: Any person desiring to operate a food service establishment, retail food store, or temporary food establishment must comply with existing Jersey County Zoning provisions, where applicable, and shall make written application for a permit on forms provided by the Health Department.

\*\*Permit Fees: Provisions for permit fees shall not apply to governmental, charitable, not-for-profit, and educational institutions, where said institutions are organized as not-for-profit organizations pursuant to the laws of the State of Illinois. **However**, not-for-profit organizations that are in possession of an annual liquor license (not a special event license) or an Illinois sales tax number for commercial activity (not tax exempt numbers) are **not** exempt from the permit fees, and must remit the appropriate category permit fee.

**Permit Holder** shall mean any person or his agent who makes application for a permit to operate a food service establishment, retail food store, or temporary food establishment.

**Fees** are based on category assessment completed by the Health Department.\*\* If an establishment meets the description of more than one category, the higher fee applies.

**Category 1 \$200.00 Annual Fee**

- 1. Whenever cooling of potentially hazardous foods occurs as part of the food handling operations at the facility.
- 2. When potentially hazardous foods are prepared hot or cold and held hot or cold for more than 12 hours before serving.
- 3. If potentially hazardous foods, which have been previously cooked and cooled, must be reheated.
- 4. When preparing potentially hazardous food for off-premises service for which time-temperature requirements during transportation, holding and service are relevant.
- 5. Whenever complex preparation of foods, or extensive handling or raw ingredients with hand contact for ready-to-eat foods, occurs as part of the food handling operation at the facility.
- 6. If vacuum packaging and/or other forms of reduced oxygen packaging are performed at the retail level.
- 7. Whenever serving immunocompromised individuals, where these individuals comprise the majority of the consuming population.

**Category 2 \$150.00 Annual Fee**

- 1. If hot or cold foods are not maintained at that temperature for more than 12 hours are restricted to the same day service.
- 2. If preparing foods for service from raw ingredients uses only minimal assembly.
- 3. Foods served at an establishment that require complex preparation (whether canned, frozen, or fresh prepared) are obtained from approved food processing plants, (high risk) food service establishments or retail food stores.

**Category 3 \$100.00 Annual Fee**

- 1. Only pre-packaged foods are available or served in the facility, and any potentially hazardous foods available are commercially pre-packaged in an approved processing plant.

and

2. Only limited preparation of non-potentially hazardous foods and beverages, such as snack foods carbonated beverages, occur at the facility
3. Only beverages (alcoholic or non-alcoholic) are served at the facility.

**Temporary - \$50.00 for a temporary event**

days

1. For individual temporary food stands that operate at events in Jersey County more than three (3) and to a maximum of fourteen (14) days.

**Multiple temporary- \$75.00 for multiple events**

1. For individual temporary food stands that operate at multiple events in Jersey County.

**Farmer's Market & Cottage Food Operations**

1. For individuals operating at a farmers market (individuals selling only whole fruits, grains and vegetables are exempt.) For individuals operating a cottage food operations (see attached forms.)